

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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April 6, 2004

**FROM: THOMAS R. LAURIN, DIRECTOR
DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT**

**SUBJECT: CONTRACT WITH THE CITY OF SAN BERNARDINO AND THE BOYS AND
GIRLS CLUB OF SAN BERNARDINO FOR FACILITY IMPROVEMENTS**

RECOMMENDATION: Approve contract with the City of San Bernardino and the Boys and Girls Club of San Bernardino in the amount of \$60,000 for restroom improvements at the Boys and Girls Club of San Bernardino, and for maintenance and operation of the facility.

BACKGROUND INFORMATION: Each year the County receives an entitlement grant under the Community Development Block Grant (CDBG) program to allow the funding of activities that benefit low-and moderate-income persons. During the preparation of the County's annual CDBG program application, interested groups, including community-based organizations, will submit applications to receive funding on specific projects. After an initial evaluation by ECD staff on CDBG program eligibility, project proposals are submitted to the Board of Supervisors for funding consideration. The list of approved project proposals is submitted to the U.S. Department of Housing and Urban Development (HUD) in the form of an annual CDBG Action Plan under the County's five-year Consolidated Plan.

As part of the County's Consolidated Plan for FY 2003-2004, the Board of Supervisors allocated \$60,000 in CDBG funds for restroom improvements at the Boys and Girls Club of San Bernardino located at 1180 West 9th Street, San Bernardino. The improvements include demolition, removal and replacement of all restroom fixtures, partitions and flooring in both the male and female restrooms. The Boys and Girls Club of San Bernardino provides both educational and recreational activities for youth in the City of San Bernardino and the unincorporated areas of the Fifth Supervisorial District.

Under this contract, the City of San Bernardino will provide construction management services for the project. The County will reimburse the City for CDBG-eligible construction costs approved under this contract. Boys and Girls Club of San Bernardino will continue to maintain and operate the facility for five (5) years from the date of completion of the facility improvements. The contract specifies the terms and assurances necessary for compliance with County requirements and CDBG program regulations.

REVIEW AND APPROVAL BY OTHERS: This contract has been reviewed and approved by Deputy County Counsel, Michelle D. Blakemore (909-387-5455) on January 26, 2004; the Department of Economic and Community Development's Contract Compliance Designee, David Larsen (909-388-0959) on March 23, 2004; and by the County Administrative Office, Patricia M. Cole, Administrative Analyst III (909-387-5346) on March 26, 2004.

Record of Action of the Board of Supervisors

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FINANCIAL IMPACT: CDBG funds in the amount of \$60,000 have been allocated for this project and were budgeted in the Department's FY 2003-2004 Budget (SBA-ECD). This action has no effect on the County General Fund.

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item and concurs with the department's proposal and recommends this action based on this contract being fully funded by CDBG federal funds for fiscal year 2003-2004.

SUPERVISORIAL DISTRICT(S): 5th.

PRESENTER: Thomas R. Laurin, Director 388-0808.

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